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McGraw-Hill Campus Grade Sync Instructions for Moodle

About McGraw-Hill Campus Gradebook Sync

McGraw-Hill Campus gradebook sync functionality provides you the ability to easily push scores directly from your Connect course to your Moodle gradebook. New gradebook items will be automatically created in your Moodle course by McGraw-Hill Campus when a Connect assignment is initially synced. Connect assignments may be re-synced as desired by the instructor. Any new or updated student scores will then be transferred from Connect to update the gradebook item in Moodle.

Before you begin syncing grades

McGraw-Hill Campus gradebook sync functionality does require an initial setup and configuration to be completed by your Moodle System administrator. If McGraw-Hill Campus gradebook sync functionality has not yet been made available at your school, please visit http://www.mhcampus.com and click the getting started tab to learn more and begin the process today.

In order for grades to be synced from Connect to Moodle, the instructor must enable McGraw-Hill Campus in their Moodle course, pair to their Connect section and adopt Connect for use by their students. For instructions on completing these steps, please reference the McGraw-Hill Campus Instructor Getting Started Guide for Moodle, on the Connect Success Academy.

Students must also complete an initial pairing of Connect with Moodle through McGraw-Hill Campus so that their instructor may sync their scores. For student-facing instructions on completing this process, please reference the McGraw-Hill Campus Student Quick Start Guide for Moodle on the Connect Success Academy.
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Accessing Gradebook Sync Reports in Connect

1. Log in to your institution’s Moodle site and navigate to your course.
2. Click on the McGraw-Hill Campus link within your course. The McGraw-Hill Campus block is typically located on the right side of your course homepage.

3. Click on the “Connect” link on your McGraw-Hill Campus home page. A new window will open with your Connect section home page.
4. Click either “view gradebook sync list” in the section performance area on your Connect section home page or click the “reports” tab and then “view gradebook sync list” in the box on the right side of the page. If these links do not appear in your Connect course, either your section has not been properly paired or your Moodle administrator has not configured McGraw-Hill Campus gradebook sync functionality.
Ensuring Students’ Scores are Ready to Sync

1. Click “check your roster” to see which students are ready to sync

   a. To be able to sync, your students need to be paired with McGraw-Hill Campus. Check the “gradebook sync-ready” column to see which students are paired. A green checkmark means the student is paired and ready to sync. The grey stop sign means the student is not paired and not ready to sync.

2. For student-facing instructions on pairing Connect with Moodle, please reference the McGraw-Hill Campus Student Quick Start Guide for Moodle on the Connect Success Academy.
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Syncing Scores from Connect to Moodle

The gradebook sync list shows all the assignments with scored submissions. For each assignment in the gradebook sync list, you’ll see its name, type, sync status, due date, and the attempt score you last synced. The assignments are default sorted by sync status. There are four possible sync statuses:

- **Never synced**: You have never synced the assignment to your school gradebook.
- **Last synced**: You last synced the assignment on the date listed. If you see a green arrow, your gradebook is up to date. If you see a yellow check mark, there is at least one new submission, and you may want to sync again. Click the link to see exactly how many scored submissions there are to sync.
- **In progress**: You’re currently syncing the assignment.
- **Last sync failed—try again**: At least one score didn’t sync, so you need to re-sync the assignment scores.

1. To sync scores, simply select the individual assignments you wish to sync by clicking the corresponding checkbox or click the checkbox in the column heading to select all of the assignments.
2. Choose which attempt scores to sync from the dropdown menu. You can sync the best, last (the most recent), or average attempt scores. Then click “sync.”

3. After selecting which attempt score to sync, you’ll see the “sync in progress” confirmation. Click “close” to close this confirmation.

4. The sync status for the assignments you selected will now show “in progress.” To update this status you will need to refresh your browser by hitting F5 on your keyboard or by clicking the refresh button on your browser address bar. Sync status results may take several minutes to reflect in the gradebook sync list.
Congratulations! You have completed the synchronization of your Connect assignment scores with your Moodle gradebook. A new gradebook item has been created using your Connect assignment title for each item you chose to sync. Please refer to your Moodle user documentation to learn how to categorize or otherwise manipulate the newly created gradebook item(s).