

CHAPTER 16 Special Journals: Sales and Cash Receipts

Study Guide

Section Assessment

Section 1 *Read Section 1 on pages 453–460 and complete the following exercises on page 461.*

- Reinforce the Main Idea
- Math for Accounting
- Problem 16-1 *Posting Column Totals from the Sales Journal*
- Problem 16-2 *Analyzing a Source Document*

Section 2 *Read Section 2 on pages 462–471 and complete the following exercises on page 472.*

- Reinforce the Main Idea
- Math for Accounting
- Problem 16-3 *Completing the Cash Receipts Journal*

Chapter Assessment

Summary *Review the Chapter 16 Visual Summary on page 473 in your textbook.*

- Key Concepts

Review and Activities *Complete the following questions and exercises on page 474 in your textbook.*

- After You Read: Answering the Essential Question
- Vocabulary Check
- Concept Check

Standardized Test Practice *Complete the exercises on page 475 in your textbook.*

Computerized Accounting *Read the Computerized Accounting information on page 476 in your textbook.*

- Making the Transition from a Manual to a Computerized System

Problems *Complete the following End-of-Chapter Problems for Chapter 16 in your textbook.*

- Problem 16-4 *Recording and Posting Sales Transactions*
- Problem 16-5 *Recording and Posting Cash Receipts*

Challenge Problem Problem 16-6 *Recording and Posting Sales and Cash Receipts*

Real-World Applications and Connections *Complete the following applications on pages 480–481 in your textbook.*

- Case Study
- 21st Century Skills
- Career Wise
- Spotlight on Personal Finance
- H. O. T. Audit