## Spreadsheet Guide

Step-by-Step Instructions

## Problem 27-5 Calculating the Percentage of a Partner's Capital Investment

## Complete the Spreadsheet

Step 1 Read the instructions for Problem 27-5 in your textbook. This problem involves calculating a partner's percentage ownership in a partnership.
Step 2 Launch the Spreadsheet Problem.


Step 3 Type your name and today's date in the cells containing the (name) and (date) placeholders.
Step 4 Type partner A's individual investment and total partnership investment into the appropriate cells of the spreadsheet template. The spreadsheet template will automatically calculate the partner's percentage ownership.
Step 5 Save the spreadsheet using the Save option from the File menu. You should accept the default location for the save, as this is handled by the Accounting Management System.
Step 6 Print the completed spreadsheet.
Step 7 Exit the spreadsheet program.
Step 8 In the Close Options window, select the location where you would like to save your work.
Step 9 Complete the Analyze activity from your textbook for this problem.

## What-If Analysis

If Partner 1's individual investment was \$50,000 and the total partnership investment was $\$ 200,000$, what would the partner's percentage of the total ownership be?

