lition was now journeying, if they draw a line 150 niles south by west from Unyanyembe, then 150 niles west northwest, then ninety miles north, half ast, then seventy miles west by north, and that will

"Near Isinga met a caravan of eighty Waguha direct rom Ujiji, bearing oil, and bound for Unyanyembe. They report that a white man was left by them five days ago at Ujiji. He had the same color as I have, years the same shoes, the same clothes, and has hair

on his face like I have, only his is white. Livingstone. Hurrah for Ujiji! My men share my we shall be coming back now directly; and, b appy at the prospect, I buy three goats and f ons of native beer, which will be eaten and

Two marches from Malagarazi brought us to Kawanga was the first place in Uhha where we It is the village where resides the first mutw hief, to whom, caravans have to pay tribute. nan we paid twelve and a half dhoti,* upon the standing that we would have to pay no more b nere and Ujiji. Next morning, buoyed up by th that we should soon come to our journey's o nad arranged to make a long march of it that eft Kawanga cheerfully enough. The country t ed gently before us like the prairie of Nebra devoid of trees almost as our own plains. The every wave of land enabled us to see the score ages which dotted its surface, though it require eyes to detect at a distance the beehive and hatched huts from the bleached grass of the pl had marched an hour, probably, and were pa arge village, with populous suburbs about it, w aw a large party pursuing us, who, when the come up to us, asked us how we dared pass l out paying tribute to the king of Uhha.

"We have paid iti" we said, quite astonish whom?" "To the Chief of Kawanga." "How Twelve and a half dhoti." "Oh, but that is imself. However, you had better stop and res village until we find all about it."

But we halted in the middle of the road ur nessengers they sent came back. Seeing our ance to halt at their village, they sent men Mionvu, living an arrow's flight from where v nalted, to warn him of our contumacy. Mionvu us, robed most royally, after the fashion of Africa, in a crimson cloth, arranged togalike houlder and depending to his ankles, and a new piece of Massachusetts sheeting folded nis head. He greeted us graciously - he orince of politeness - shook hands first with then with my head men, and cast a keen round, in order, as I thought, to measu strength. Then seating himself, he spoke with ation something in this style:

"Why does the white man stand in the roa un is hot; let him seek the shelter of my where we can arrange this little matter betw Does he know not that there is a king in Uhh hat I, Mionvu, am his servant? It is a custor

nan. All Arabs and Wanguana stop here and give us cloth. Does the white man mean to go on without paying? Why should he desire war? I know he is stronger han we are here, his men have guns, and we have but pears and arrows; but Uhha is large and has plenty of people. The children of the king are many. If he omes to be a friend to us he will come to our village, ive us something, and then go on his way

The armed warriors around applauded the very mmonplace speech 'of Mionvu because it spoke the eelings with which they viewed our bales. Certain am I, though, that one portion of his speech — that which

have a good reason for seizing the whole. But it is not new to you, of course, if you have read this letter through, that the representative of the Herald was held of small account here, and never one did I see who would care a bead for anything that you would ever publish against him. So the next time you wish me to enter Africa I only hope you will think it worth while to send with me one hundred good men from the Herald office to punish this audacious Mionvu, who fears neither The New York Herald nor the Star-

guide implored me to stop her shrieking, or she would alarm the whole country, and we would have hundreds of angry Wahha about us. The men were already preparing to bolt — several being on the run with their loads. At my order to stop her noise she launched into another fit of hysterical shrieking, and I was compelled to stop her cries with three or four sharp cuts across her shoulders, though I felt rather ashamed of myself; but our lives and the success of the expedition were worth more, in my opinion, than a hundred of

From the western base of the hill was a march, though no march ever passed off The hours seemed to have been quarters, so much that was novel and rare to us wh traveling so long on the highlands. The bounding the lake on the eastward reced lake advanced. We had crossed the Ruche and its thick belt of tall matted grass. We l into a perfect forest. of them and had ente cultivated fields which supply the port of

es, etc., and we stood at last on the hill of the myriads we had cross jiji, embowered in palms, with the ver waters of the Tanganyika rollin tly below us.

now about descending - in a f have reached the spot where we our search - our fate will soon n that town knows we are coming rd of the white man at Unvanyemb e are there yet. We shall take them no other but a white man would mbe for Ujiji with the country in ate - no other but a crazy white e son of Nasib, is going to report urghash for not taking his advice ve are but a mile from Ujiji now, a should let them know a caravan is nce firing" is the word passed the column, and gladly do they led their muskets half full, and the Iside of a lineof-battle ship. Down ding huge charges home to the l er volley is fired. The flags are flu of America is in front, waving joy in the zenith of his glory. The f Zanzita will know it directly and they may - as to what it means. and Stripes so beautiful to my the Tanganyika has such an effe blows his horn, and the shrill, v r and near; and still the cannon seconds. By this time the Arab the natives of Ujiji, Waguha a, and I know not whom hurry up ask what it all means -this and blowing of horns and flag fl oos shouted out to me by the Arabs have run up breathlessly ask anxiously where I come from ice with them. The expedition g ould like to settle the vexed que

is he? Has he fled? Suddenly n - at my elbow shouts in English

who the deuce are you?"

he servant of Dr. Living- stone," an ask any more questions he is in towards the town

ve at last entered the town. Ther people around me - I might sa without exaggeration, it seems to me. It is umphal procession. As we move, they mo are drawn towards us. The expedition at las a halt; the journey is ended for a time; but I a few more steps to make. There is a g most respectable Arabs, and as I come n the white face of an old man among them cap with a gold band around it, his dress jacket of red blanket cloth, and his pants n't observe. I am shaking hands with him our hats, and I say: "Dr. Livingstone, I pr And he says, "Yes.

How the newsroom works

Journalism isn't a solo effort. It takes talent, teamwork and training for any news outlet to succeed. Here's a look at the process in detail.

IN THIS CHAPTER:

18 What is news?

Readers, reporters and editors have different views — and what's news to one may be trash to another.

20 What readers read

What writers want to write isn't necessarily what readers want to read. That's why research is vital.

22 How a story gets written

Ace reporter Jenny Deadline races the clock to find out why a professor has mysteriously resigned.

24 How the news comes together

An hour-by-hour look at a day in the life of a typical metropolitan daily newspaper.

26 Who's who in the newsroom

From the publisher to the lowliest reporter, everyone on the news team has a job to do.

28 What it's called

Bylines, datelines, taglines, leads . . . if you want to survive in the newsroom, learn the lingo.

30 Tools, talent and temperament

What does it take to be a reporter? Computers, notebooks — and some writing talent, too.

PLUS: 32 ▶ The Press Room

34 Test yourself

gates, and we filed out one by one as quickly as possible. The moon was bright, and by it we perceived that we were striking across a burned plain in a southerly direction, and then turned westward, parallel with the highroad, at a distance of four miles, sometimes lessening or increasing that distance as circumstances compelled us. At eight A.M. we halted for breakfast, having marched nearly six hours within the jungle which stretched for miles around us.

We were only once on the point of being discovered, through the madfreak of a weakbrained woman who was the wife of one of the black soldiers. We were

around it, my boots were well oiled and my white flannels put on, and altogether, without joking, I might have paraded the streets of Bombay without attracting any very great attention.

A couple of hours brought us to the base of a hill, from the top of which the Kirangozi said we could obtain a view of the great Tanganyika Lake. Heedless of the rough path or of the toilsome steep, spurred formed in a short time. I was pleased at the sight; and, as we descended, it opened more and more into view until it was revealed at last into a grand inland sea,

to make friends with great men, such as the

What is news?

Editors, reporters and readers have asked that question for centuries.

In every newsroom, journalists constantly apply what's called *news judgment*: the ability to determine which stories are most interesting and important to readers.

But which readers? To a 13-year-old boy, the day's biggest story might be the city's new skate-boarding ban. To a 70-year-old woman, it might be a new Social Security proposal. The teenager



doesn't care about Social Security; the retiree won't read about skateboarding. Whose news interests should prevail?

Take the page at left, for instance. How did those stories get there? Who decided that those were the topics most worthy of frontpage prominence? Denis Finley, editor of The Virginian-Pilot, explains the paper's choices:

- We use the top of the page to drive single-copy sales. Normally, sports doesn't cut it, but when Tiger Woods comes back after eight months, well. . . .
- 2 The lead story. Right now, there's nothing more important than the financial state of the nation. Obama's budget represents a huge philosophical shift for the country and seeks to deliver on promises he made in his campaign. Our duty is to break it down so it's easy to understand how the budget affects each person.
- ③ "Unsolved" is a *talker*. Readers ask most often for these three things: Teach me something; give me something to talk about; watch out for my interests. This mystery story about an unsolved murder gives the reader a little break from the hard news.
- ② Survey after survey indicates that health stories are in our readers' top five. This story is a seemingly obvious, but important, finding that tells people how to lose weight and falls into the "teach me something" category.
- Everybody likes to see justice brought against wrongdoers, especially when the wrongdoer is a slimy swindler. And this story has all the elements: vanity, skullduggery, and ultimately, failure.
- **6** *Coming Sunday.* We push the Sunday paper whenever possible and often save our best work for that day.

So here you see one of the basic facts of life for newspaper reporters: *They* do the research and *they* write the stories, but it's their *editors* who ultimately decide how successful they are — and where their stories run.

NEWS BY THE NUMBERS I

Percentage of Americans who say they prefer news about serious issues and major events: **63**

0

JIII JIIII

Who say they prefer crime and celebrity news: 24

Percentage who think the media are out of touch with average Americans: 48
Percentage of stories in a typical newspaper about government or politics: 25
Percentage of Americans under 30 who have little or no interest in politics: 42
Percentage of journalists who say they often avoid running stories readers think are important, but dull: 77

Who say they sometimes ignore stories because readers might find them too compex: **52**

Percentage of Americans who find the news depressing: **84**Who find the news negative: **77**Who find the news sensational: **58**

See page 328 for sources

NEWS BY THE NUMBERS II

"News Arithmetic," from a 1932 editing textbook by George C. Bastian and Leland D. Case:

1 ordinary man + 1 ordinary life = 0

1 ordinary man + 1 extraordinary adventure = **NEWS**

1 ordinary husband + 1 ordinary wife = **0**

1 husband + 3 wives = **NEWS**

1 bank cashier + 1 wife + 7 children = **0**

1 bank cashier —\$100,000 = **NEWS**

1 chorus girl + 1 bank president - \$100,000 = **NEWS**

1 man + 1 auto + 1 gun + 1 six-pack = NEWS

1 man + 1 wife + 1 fight + 1 lawsuit = **NEWS**

1 ordinary man + 1 ordinary life of 79 years = **0**

1 ordinary man + 1 ordinary life of 100 years = **NEWS**

QUOTED

News is the first rough draft of history.

Philip Graham, Washington Post publisher

News is anything that makes a reader say "Gee whiz."

William Randolph Hearst, American newspaper tycoon

News is what somebody somewhere wants to suppress. All the rest is advertising.

> **Lord Northcliffe,** British newspaper tycoon

News is anything that will make people talk.

Charles Dana, New York Sun editor

News is anything you can find out today that you didn't know before.

Turner Catledge, New York Times editor

When a dog bites a man, that is not news. But when a man bites a dog, that IS news.

Charles Dana,

THIS JUST IN: MAN BITES DOG!

When Olavi Velkanmaa was attacked by a wolf, he bit back.

Velkanmaa, 33, was opening a workshop last week in a small Finnish town north of Helsinki when he came upon a large male wolf. As the beast lunged at his throat, Velkanmaa grabbed its head. They wrestled for about 10 minutes.

"I was fighting for my life," Velkanmaa said. "I saw its throat and went for it with my teeth, but the wolf's paw got in the way and I bit it instead."

The wolf took off, leaving Velkanmaa with cuts, minor bites — and the taste of warm wolf blood in his mouth.

— The Associated Press

IS IT NEWS? THAT VARIES NEWSROOM TO NEWSROOM

The New York Times runs "All the News That's Fit to Print," but what fits *there* might not fit quite right *here*. Here's how three mythical Mudflap news outlets might decide which of these stories to run:

STORM WARNING: Dangerous winds and heavy rain are forecast here tonight. COUNTY FAIR: Pigs! Pies! Polka! The Mudflap County Fair starts this weekend. TUITION HIKE: Mudflap College will raise classroom fees 10 percent next year. VOLLEYBALL BILL: Congress passes a bill making Friday National Volleyball Day. FLU SHOTS: Flu season is coming. Vaccinations now available for senior citizens. BOLIVIA BUS CRASH: 30 children are killed as a bus plunges off a cliff in La Paz. GIRL SCOUT COOKIES: A Mudflap girl breaks the state's cookie sales record. LOTTERY WINNER: A Mudflap grad student wins \$50,000 in the state drawing. JAY-Z SEX CHANGE: A celebrity-gossip Web site claims the rapper had surgery.





THE 5 O'CLOCK TV NEWSCAST

We try to cover a wide range of topics, with a heavy emphasis on local news, sports and weather. Here's how our news director would usually vote:

THE STORY	8=	P ~	2	COMMENTS
STORM WARNING	1			Readers really eat up scary weather stories.
COUNTY FAIR	✓			Kids + cows + carnival rides = great video.
TUITION HIKE	V			If time is tight, may only merit a brief mention.
VOLLEYBALL BILL		✓		Meaningless ceremonial baloney.
FLU SHOTS	✓			Good images; strong appeal for older viewers.
BOLIVIA BUS CRASH		✓		No. Let the network newscast deal with this.
GIRL SCOUT COOKIES	✓			Sure. Viewers find this stuff irresistible.
LOTTERY WINNER		✓		Jackpot's not big or juicy enough to be a story.
JAY-Z SEX CHANGE		\checkmark		Untrustworthy. Unsavory. No local connection.



THE SMALL COMMUNITY WEEKLY

We have limited resources and a tight regional focus — local people, local sports, issues that affect our community. Here's how our editors would usually vote:

THE STORY	8-	()=	2	COMMENTS
STORM WARNING		U	√	We'll wait and see if there's any local damage.
COUNTY FAIR	✓			Let's go whole hog. Lots of extra photos, too.
TUITION HIKE			✓	Other media will cover it; do older readers care?
VOLLEYBALL BILL		✓		Cheesy public-relations stunt.
FLU SHOTS	\checkmark			Good consumer story; possible Page One.
BOLIVIA BUS CRASH		✓		Sorry, we don't run international news.
GIRL SCOUT COOKIES	✓			This will make an adorable story, with photos.
LOTTERY WINNER		V		People win bigger jackpots all the time.
JAY-Z SEX CHANGE		V		None of us have ever <i>heard</i> of this guy.



THE ONLINE CAMPUS NEWSPAPER

Our Web site focuses exclusively on campus life, student sports and academics, with a little local news tossed in. Here's how our editors would usually vote:

THE STORY	8-	()×	2	COMMENTS
STORM WARNING			√	We'll wait and see if there's any local damage.
COUNTY FAIR		\checkmark		No thanks, unless ag students are involved.
TUITION HIKE	\checkmark			Strong student interest. Give this story big play.
VOLLEYBALL BILL		\checkmark		Nobody cares, not even volleyball players.
FLU SHOTS			\checkmark	How soon until shots are available to students?
BOLIVIA BUS CRASH		\checkmark		Not even juicy enough for our "World Briefs."
GIRL SCOUT COOKIES		\checkmark		Ugh. <i>Please</i> . This is SO not interesting.
LOTTERY WINNER	\checkmark			Appealing campus human-interest feature.
JAY-Z SEX CHANGE		\checkmark		Won't run it, but we'll e-mail it to all our friends.



WHAT MAKES A STORY INTERESTING TO READERS?

Everybody's different — and what's fascinating to you might be *boooring* to me. Still, for a story to qualify as "news," it usually contains at least one of these values:

- ◆ IMPACT: Does the story *matter* to readers? Will it have an effect on their lives or their pocketbooks? The bigger the consequences, the bigger the story becomes.
- ◆ IMMEDIACY: Has this story just happened? Is it about to happen? Timeliness is crucial, especially when you're competing against other news outlets.
- ◆ PROXIMITY: How close is this story? Nearby events will matter more to readers than events in other cities, states or countries usually.
- ◆ PROMINENCE: Does this story involve a well-known public figure or celebrity? If so, readers are bound to be more concerned or curious.
- ◆ NOVELTY: Is something new, odd or surprising going on? (Did a man bite a dog?) Readers enjoy news that's intriguing and unexpected.
- ◆ CONFLICT: Is there a clash of power? A political battle? A sports rivalry? Reporters and readers both enjoy dramatic storytelling.
- ◆ EMOTIONS: Does this story make us sad? Happy? Angry? We all respond emotionally to human-interest stories that are poignant, comical or inspiring.

What readers read

Delivering news and information effectively is part art, part science.

Everyone consumes the news in a different way. Different news media even give consumers different names: TV *viewers*. Radio *listeners*. Newspaper *readers*. And Web sites, which are used for viewing, listening and reading, call their users *users*.

Since this is a book on newswriting, we'll focus primarily on readers. And as journalists have done for centuries, we'll relentlessly ask: What do readers want? Serious issues or light gossip? Long narratives or short summaries? Words or pictures? Meat or fluff?

Smart journalists tailor their material to the reading habits and news appetites of their audience. And as new media transform the news media, it's essential to monitor how effectively you're communicating. What good is a story if nobody actually *reads* it?



SO HOW DO WE KNOW WHAT READERS READ?

- WE ASK THEM.
- WE WATCH THEM.



FOCUS GROUPS: Readers convene in small groups to critique a publication or react to new prototypes. A moderator guides the discussion while editors eavesdrop via camera or one-way mirror. *Advantages:* Ordinary folks offer unfiltered opinions about what you're doing right and wrong; it's a good way to test new ideas and revise strategies. *Disadvantages:* A handful of people may not accurately reflect the majority view. Worse, one or two loudmouths can sway everyone else's opinions.

If you produce a print publication or Web site, it's essential to understand: Who are our readers? What topics attract them? How much do they read? What more do they need? The best way to get reliable answers is to conduct market research, which means surveying your audience, analyzing the statistics and drawing conclusions based on facts — not assumptions or speculations. Media companies often hire consultants (or employ their own research staffs) to monitor readers through:

PHONE, MAIL AND WEB

SURVEYS: Researchers compile a series of questions (How often do you read this publication? Which topics are most important to you?), then distribute questionnaires or conduct phone interviews with respondents who have been selected and screened to ensure the survey's accuracy. **Advantages:** Surveys provide

detailed data; the more questions are asked, the more comprehensive the findings. Results are generally reliable and accurate. *Disadvantages:* Respondents lie ("Yes, I always read editorials"). And editors often don't know what to do with statistical results. Suppose 33 percent of your readers want more crime coverage. Is that a mandate? Or a minority?



MONITORING DEVICES:

Cameras embedded in computer screens track users' eye movements as they read Web pages (above). Cameras can monitor readers' eyes as they scan newspaper pages, too. *Advantages:* The eyes don't lie. We can see where people actually *look. Disadvantages:* Testing occurs in unnatural conditions, pressuring readers to read differently than they might if they were outside the lab.

OTHER WAYS TO GAUGE READER RESPONSE:

- ◆ Ethnography. Acting much like anthropologists, researchers study the habits and rituals of media consumers (often observing them in the field) to learn what, where, when and especially why readers read what they read.
- ◆ Sales/Web views. It's simple math: Track which papers sell more than others, or which Web pages generate more traffic.
- ◆ Reader response. Monitor phone calls, e-mails and letters to the editor in response to topics and stories (both pro and con).
- ◆ Anecdotal feedback. It's not always trustworthy, but reporters rely on word of mouth to gauge which stories strike a chord with sources, friends and colleagues.

The more people you enlist, the more reliable your survey will be.) Aim for a representative mix of readers by age, gender, lifestyle, etc.

HOW TO CONDUCT A QUICK, CHEAP, SEMI-SCIENTIFIC READER SURVEY

STEP 2 Ask your volunteers to read the next issue of your paper as they typically do — but tell them to circle everything they read with a dark felt-tip pen as they go through the paper. That may mean just a headline, a photo caption or the first two paragraphs of a story. (By "reading," we mean *processing words in a meaningful way*, not just *glancing*.)

STEP 3 Ask your recruits to do this for several issues of the paper. If you're a daily, ask them to read for a week; if you're a weekly, have them read two or three issues. Collect the papers from them when they're done.

STEP 4 Mark each pile so you know who's who (i.e., "25-year-old male grad student"). Then ask: What did they consistently read? What *didn't* they read? What topics or story treatments had the most (or least) success? Identify patterns and problems. Make changes, then try another survey.



A revealing page from a reader survey at an Omaha paper, showing how people often skip over text to view reader-friendly bullet items instead.



READERS ARE IN A HURRY

In the past, people devoted a big block of time — say, half an hour to reading a newspaper or viewing a newscast. But in today's sped-up, plugged-in world, we often absorb news in chunks throughout the day, in a steady series of upgrades rather than one big download.

"Readers use a wide variety of media, and there is a finite amount of time in their day," says Mary Nesbitt, managing director of the Readership Institute, a media research center at Northwestern University. "There is no dearth of news and information, but there is a dearth of time.

"You are competing for their attention, so stories need to be clear, focused and to the point."

READERS HAVE SHORT ATTENTION SPANS

"Nine times out of 10, readers prefer short stories to long stories," Nesbitt says.

Why? They're impatient. They're swamped by a sea of information, much of it meaningless. They're distracted, too: According to a 2003 study, 74 percent of Americans regularly watch TV and read the newspaper at the same time.

It's frustrating to admit it, but many readers just can't seem to process long, complicated stories. So what's a reporter to do?

"Start with the idea that the story will be short, then think about whether something longer is needed," says Michele McLellan, director of Tomorrow's Workforce, a newsroom training center. "Journalists often get this backward."

READERS WANT STORIES THAT PERSONALLY CONNECT

"Readers want to see themselves in the newspaper," McLellan says. Unfortunately, though, "newspapers focus heavily on the power structure and that means middle-aged, white, male, official perspectives dominate."

That's why successful reporters craft stories that focus on you, the reader, instead of them, those politicians and strangers over there.

"Institutional stories — stories about the actions of city council, the planning commission or the school board, for instance — are ignored," Nesbitt says, "unless the reporter makes it clear why it really matters.

"People like to feel smarter about things that matter to them. Understand what people really care about, then in your work help them to smarten up."

IS GOOGLE **MAKING US**

An excerpt from tech pundit Nicholas Carr's 2008 essav **STOOPID?** *in The Atlantic:*

For more than a decade now, I've been spending a lot of time online.... And what the Net seems to be doing is chipping away my capacity for concentration and contemplation. My mind now expects to take in information the way the Net distributes it: in a swiftly moving stream of particles. Once I was a scuba diver in the sea of words. Now I zip along the surface like a guy on a Jet Ski.

Bruce Friedman, who blogs about the use of computers in medicine, has described how the Internet has altered his mental habits. "I now have almost totally lost the ability to read and absorb a longish article on the Web or in print," he wrote. "I can't read War and Peace anymore. Even a blog post of more than three or four paragraphs is too much to absorb. I skim it."

READERS WANT STORIES TOLD IN A COMPELLING WAY

Dry, detailed summaries of news events are a staple of journalism, but if that's all you give readers — an endless parade of facts, paragraph after paragraph after paragraph you'll sap their stamina.

Given a choice, readers generally prefer *stories*: real narrative dramas starring real people. Research shows that feature-style writing — with more personality, more why should *I care* attitude — often has more appeal than standard, "inverted pyramid"-style newswriting.▼

Readers will always want solid, accessible facts. If you're smart, though, you'll develop a versatile repertoire of reporting approaches.

"Readers respond to a variety of story forms," Nesbitt says. "If a story can be more effectively told with a bulleted list, a series of photos, a Qand-A format or a graphic, so be it."

THERE'S MORE THAN JUST **ONE TYPE OF READER**

Some readers are hard-core news junkies. Others are casual browsers. Some love long, in-depth profiles. Others hate them. Some read the paper simply out of fear that they'll miss something and feel left out of conversations. (Researchers call them "anxiety-driven" readers.)

Can you satisfy everyone? No. But keep your ideas fresh. Keep your topics diverse. Stay out of ruts.

And remember, readers who call or write to say your story offended or enthralled them do not necessarily speak for the majority. Don't let random criticism intimidate you, but don't let flattering fan mail steer you into a safe, predictable rut, either.

QUOTED

"People don't actually read newspapers — they get into them every morning like a hot bath."

Marshall McLuhan, media theorist

"Real journalists don't want to write — they want to be read. Without readers, what's the point?"

Christine Urban, newspaper research consultant

"News is newsier the closer it is to the reader.

Frank Denton,

former editor, Wisconsin State Journal

"People want complete news coverage, but they don't want to have to spend too much time with the paper. They want in-depth stories, but they want jumps avoided at all costs. They want the important news, but it has to be personally relevant. They want substantial newspapers, but they don't want bulky newspapers that pile up unread." Kris McGrath.

newspaper researcher on contradictory reader preferences

"This business of giving people what they want is a dope pusher's argument. News is something people don't know they're interested in until they hear about it. The job of a journalist is to take what's important and make it interesting."

> Reuven Frank, former president of NBC News

"We think people want SERIOUS, and they do, but they only want about 3 inches of serious on most things. USA *Today got it wrong...they* didn't go far enough. I'm getting more and more convinced people want a smattering of everything but just a smattering, and you'd better tell them the nut graf quick. I call it "drive-through journalism": filling and fast. And don't forget to give them a side of fries or an apple pie along with it."

Dawn Dressler, executive editor, Amarillo Globe-News

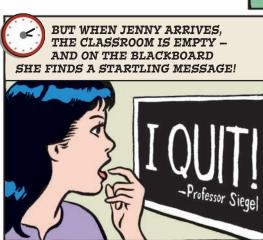
"Innovate or die."

Richard Curtis. managing editor, USA Today

How a story gets written

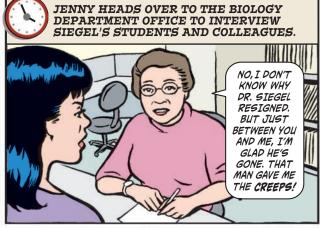
News events can occur suddenly and unexpectedly — and when they do, you can't always predict where they'll lead. Here's an example of one such story, another thrilling newsroom adventure from the files of . . .

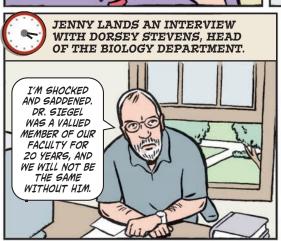






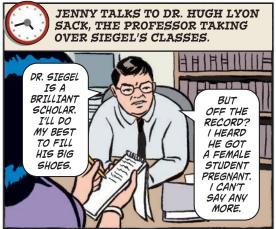






























SO WHAT DID JENNY LEARN TODAY?

- 1. YOU OFTEN SPEND 90 PERCENT OF YOUR TIME CHASING A STORY, AND JUST 10 PERCENT WRITING IT.
- 2. NOT EVERYTHING A REPORTER HEARS MAKES IT INTO THE FINISHED STORY.
- 3. NOT EVERYTHING IS WHAT IT SEEMS. IN THIS CASE, IT TURNS OUT DR. SIEGEL ACTUALLY QUIT BECAUSE

By JENNY DEADLINE

Epitaph staff reporter

After two decades in biology classrooms, Dr. Harris Siegel ended his campus career today with two words scrawled on a blackboard:

"I QUIT."

Siegel's sudden resignation caught both students and colleagues by surprise.

"I'm shocked and saddened," said Dorsey Stevens, head of the biology department. "Dr. Siegel was a valued member of our faculty for 20 years, and we will not be the same without him."

In a letter sent to Stevens Monday morning, Siegel explained that "for personal reasons, I shall resign effective immediately, in order to spend more time with my family."

Contacted by The Epitaph Monday afternoon, Siegel refused further comment, leaving some students to speculate that he had quitto avoid facing a sexual harassment-complaint.

Students say they'll miss Siegel. "He was the best teacher I ever had," said graduate student Heather Lewis. "I wouldn't be going to med school if it weren't for Dr. Siegel."

Dr. Hugh Lyon Sack will step in to teach Siegel's classes the rest of the term. "I'll do my best to fill his big shoes," Sack said.

HE'D JUST WON \$5,000,000 IN THE LOTTERY!

COULD DR. SIEGEL HAVE SUED THE PAPER FOR PRINTING THOSE RUMORS? SHOULD JENNY HAVE DONE ANYTHING DIFFERENTLY?

How the news comes together

It's like an assembly line where workers race the clock to produce a new product each day.

Editors call it "the daily miracle." And it does seem miraculous that despite blizzards, computer meltdowns, power outages and press jams, the newspaper gets printed and delivered day after day, year after year — sometimes century after century. Large newsrooms operate like clockwork, and the key word is *clock*. Timing is everything in news production, whether you're posting stories online or prepping them for printing. Newsrooms streamline the work flow

so staffers can produce the best possible stories in the fastest, most efficient way. Here's a look at a typical day in the life of a big-**Editor selects** city newsroom as dozens of editors, reporters, material photographers and designers race the clock. to post online Reporters make phone calls to update teams stories plan day 6 A.M. Reporter The first editor checks sources 7 A.M. arrives and Reporters and Reporters start begins moving 8 A.M. photographers filing online stories onto the cover events More staffers material, too: 9 A.M. paper's Web **Feature** arrive. Editors breaking news, site. (Traffic on News teams staff plans check wires obituaries and 10 A.M. news sites is gather to plan for stories and stories **Graphics artist** updates to often highest Top newsroom the day's news photos. Police builds maps stories that ran 11 A.M. early in the editors meet to coverage. reporters check yesterday. and charts Wire editors morning.) Meanwhile, the assess the day's sources for NOON begin choosing news and begin editorial board overnight news. Reporting the top national meets to discuss planning Page 1 P.M. DIFFERENT continues. Many and world news One. Reporters Graphic artists the day's issues. ₽ 2 P.M. reporters are off **DEPARTMENTS** stories. Feature call sources build maps and on their beats; staffers hold and head out

WITHIN THE NEWSROOM

Running a big news organization might require hundreds of reporters, a hundred editors, dozens of photographers, designers, online producers and clerks. Journalists usually work in one main newsroom, although some also operate from small suburban bureaus or file photos and stories from the field.

Traditionally, newsroom staffers have been grouped into these general categories:

REPORTERS AND EDITORS

Reporters are assigned to beats. In big newsrooms, beats are organized into teams, such as:

Business Family & Education Sports Crime & Justice Living City Life

A Crime & Justice editor, for instance, might supervise a variety of beats: prisons, federal court, night cops and family violence.

When a reporter files a story, it first goes to an editor on his or her team, who checks it for accuracy, organization and fairness.

COPY EDITORS AND PAGE DESIGNERS

Once stories are edited, they're sent on to copy editors and designers. Copy editors check stories for grammar, spelling and punctuation, add headlines, and then send everything to the presentation team, where designers have laid out the stories — with any additional photos, captions and graphics — on the page.

into the field to

cover stories.

EDITORIAL BOARD

The editorial department usually works independently of the newsroom — often in a separate wing of the building — to produce the paper's opinion pages. The editorial staff writes editorials that present the newspaper's views on current events, selects letters to the editor and edits guest opinion columns. Papers often employ an editorial cartoonist, too.

others remain in the newsroom to make phone calls or finish writing stories they've previously researched.

planning sessions

to develop future

projects. \blacktriangledown

charts for both news stories and special projects. In the features section, page designers work days in advance on section fronts.

Reporters update their editors and team leaders. who compile summaries (called "budgets") of stories planned for the Web site and tomorrow morning's paper.

PHOTO AND GRAPHICS

After returning from their assignments, photographers review their work, then select and process the best images for the newspaper. These are digitally sent to the presentation team for layout. Breaking news photos or videos are immediately posted online.

Meanwhile, graphic artists receive information from editors and reporters with which they build charts, graphs, maps and other graphic elements to accompany stories (like the illustrations on this page).

WHO'S WHO **BEYOND THE** NEWSROOM

Like reporters always do, we've focused all our attention on the *newsroom*. But all news organizations whether they're newspapers, television stations or Web sites — depend on other departments for their survival.

At a typical media company, nearly two-thirds of the employees work outside the newsroom to help produce and deliver the paper each day, selling ads, driving trucks, balancing the books and running the press.

Here's a quick rundown of what goes on in other parts of the building while journalists are busy writing stories.

THE **ADVERTISING DEPARTMENT**

This is where the money gets made that keeps the business afloat. Hundreds of staffers may work in several key areas:

Classified ads, processing ads for homes, cars, jobs, pets, etc. Retail and display ads, selling the ads that run below and beside news stories.

Advertising services, helping clients write, edit and design their ads.

Editors pick

top stories

THE **PRODUCTION DEPARTMENT**

These staffers transfer news and advertising into pixels and ink: **Computer services.** Technicians help maintain the newsroom's hardware, software and servers. Camera and composing. These workers prepare pages for printing, turning them first into

The pressroom. Here, papers are printed and bundled for delivery.

> Page designers lay out news pages

negatives, then into plates that

are mounted on the press.

THE **CIRCULATION DEPARTMENT**

It often takes hundreds of employees working night and day to distribute the newspaper, recruit new subscribers and respond to calls from customers.

But delivering the paper is their most important job. Most of those papers go to subscribers; comparatively few are sold in street racks and stores.

(Online publications — those without ink-on-paper editions — have no need for circulation departments. They can avoid most of the printing functions and costs of the production department, as well.)

3 p.m. news meeting

> **Editing of** stories, photos and graphics

L 3 P.M. The newsroom's top editors meet again to review the day's news and discuss how to treat (and where to run) the day's biggest stories. Copy and layout editors begin editing stories and designing news pages.

4 P.M.

Most reporters are now back in the newsroom, writing to meet the deadline for tomorrow's printed paper. Top editors meet one last time to solve lastminute problems and make their final front-page story selections.

5 P.M.

Photographers make final decisions on photos and videos. Reporters continue turning in their stories. The copy desk edits all stories and either posts them online or forwards them to layout editors.

Copy editor checks stories

6 P.M.

This is the deadline for reporters to file stories for tomorrow's paper (though breaking frontpage news may wait another hour). It's also the deadline for sending photos to page designers for layout.

Slot editor reviews copy editing

7 P.M.

Copy editors continue to Page designers review stories send the last of for accuracy, grammar and their pages to composing for style, ▼ then the first edition. add headlines The presses start and cutlines. rolling at 8:30. Except for last-Big metro dailies minute stories, may print later most editing is finished by 7:45. editions, as well.

8 P.M.

9 P.M. If the paper prints a second or third edition, reporters and editors will be scrambling to assemble that material now.

before going home

10 P.M.

Most reporters

day, though a

few remain to

update their

blogs or file

stories online.

are done for the

Last deadline

for stories, photos and graphics

11 P.M.

Makeup

editor

checks

wires

All the editors and reporters have headed home. One makeup editor remains until 1 a.m., checking the wires for late-breaking news.

Information adapted from a timeline prepared by The Oregonian and illustrated by Steve Cowden.

Who's who in the newsroom

Publications are like armies. They need clear lines of authority to avoid chaos.

Like armies, they have powerful generals who call the shots (editors and publishers) while the ground troops (reporters and photographers) rush onto the battlefield. And like armies, news organizations rely on teamwork for their survival. Getting stories assigned, written, edited and published is a group effort.

So who does what? Journalistic job descriptions vary from newsroom to newsroom. Small organizations

often require a broader range of responsibilities. Reporters might find themselves interviewing the mayor one minute, shooting his photo the next, and then posting that material online. In larger newsrooms, jobs are more specialized. You might spend years writing only fashion stories, while down the hall someone does nothing but cover the state legislature.

Still, it all begins with reporters tracking down news. At most papers, writers are either:

- **♦** *General assignment reporters* who cover an endless variety of topics, depending on what kinds of events occur from day to day; or
- **♦** *Beat reporters* who cover a specific topic:

Oversees the staff and equipment that get the newspaper printed on time.



Supervises the distribution of the paper for subscribers and street sales.



Coordinates the sales and production of classified and display ads



The ultimate boss.

Presides over all departments to

ensure profitability.

Runs the newsroom. Has the final say in story selection and news philosophy.



Oversees the day-today operation of the newsroom: resolves staffing issues.

Outside the newsroom, these three departments ensure that a print publication is produced and profitable. The ad staff, in particular, generates the revenue that pays the bills. Usually, these managers all have equal clout and report directly to the publisher.

politics, crime, education, sports, movies. Most reporters at most publications are assigned to beats,

because that's the most efficient way to ensure coverage of every major news event.

This organizational chart shows the hierarchy in a typical midsized newsroom. The actual number of desks may vary, but the overall system is one that's worked for decades at publications big and small.

All of these editors have equal clout in the newsroom and usually report to the managing editor.

These staffers have equal status in the newsroom and report to their department editors.



Works with other editors and reporters to develop material for the Web site.



Coordinates photo assignments and chooses images to run in the paper.



COPY DESK

Oversees the editing (and at many papers, the lavout) of all stories in the paper.



photo captions: lay out pages



Assigns and edits all the stories running in the paper's feature section.

FEATURE WRITERS & REVIEWERS

Write stories about lifestyles and entertainment; critics write reviews.



Assigns and edits all the stories running in the paper's sports section.



Assigns and edits most of the paper's local "hard news" stories.

SPORTS REPORTERS

Write stories about local teams; at big dailies, they cover national events.



NEWS REPORTERS Write stories about government, crime, local people, regional events.

WHEN IT COMES TO WEB CONTENT, news organizations are still trying to find the most efficient way to produce material, simultaneously, for two different media: a newspaper and the Web. A radio station and the Web. Or sometimes, even, the Web and radio and TV.

In many newsrooms, different teams craft material for each separate platform. Once reporters finish their stories, an online production team reworks them for the organization's Web site. There's a logic to that work flow, but there's a downside, too. Simply shoveling stories online doesn't provide extra value for Web visitors.

And it doesn't give Web producers time to plan interactive, multimedia extras. Instead of thinking *online first*, reporters often treat the Web as an afterthought. Or a nuisance

As a result, many newsrooms now try to integrate their online staffing into the daily work flow as much as possible. Rather than operating a separate Web Desk in a corner of the newsroom (or on a separate floor), online producers work within each department. This makes it easier for reporters to generate extra online content — audio, video, slide shows and Web links — as they prepare their stories.

LIFE AT A SMALL WEEKLY

Scott Byers, The N'West Iowa Review

Scott Byers is sports editor of the N'West Iowa Review (circulation 5,600). Byers is one of 10 staffers in a newsroom that produces the Review and two other weekly publications (the Sheldon Mail-Sun and an entertainment tabloid).

So what do you do each week?

Primarily writing, quite a bit of editing, contributing to the layout and design. I do the headline writing. I've done photography before, but really, I only do that in a pinch.

How many stories a week do you write?

During peak season — I counted it up one week this summer, when we were doing baseball and softball —

I did 106 game stories.

QUESTION & ANSWER

WHAT?? How's that possible? Organization. (*Laughs*.)

Does it bother you that journalists at weeklies get less respect than, say, journalists at The New York Times?

Absolutely. My assumption is that a lot of them have never been in this situation, so they can't really understand how much work there is, and how much you're on your own. Whereas *there*, it seems you get a lot more help and a lot more time per story

I would argue that, if it's done right, a small-town paper offers you the opportunity to write better stories than you would at a big paper because you have more freedom — you're not restricted by any corporation that tells you "this has to look *this* way," or "this is the formula for how we write things." You're really allowed to



use all of your skills.

What's the best thing about working at a small paper?

Total control. I have absolute and total control over everything that goes on in sports, basically. The owners know me and trust me, and they know I know what I'm doing, so pretty much anything I want to do, I can do.

And there's no one looking over my shoulder. I make my own hours; I'm here when I wanna be, I'm gone when I wanna be. As long as it gets done before deadline, it doesn't seem to matter to anyone.

What's the downside to working at a small paper?

You have to do it all yourself. There'll be weeks where you have to write 106 stories. (*Laughs.*) I mean, I *can* do it, but nobody likes to be that busy.

What's the most fun part of your job?

I get to sit around and talk to people about sports all day and get paid for it. I absolutely love sports.

LIFE AT A BIG DAILY Susan Page, USA Today

Susan Page first started covering the White House and national politics in 1980. She is now the Washington bureau chief for USA Today (circulation 2.3 million).

How often do your stories run in the newspaper?

If I'm on a news event like we just had — the Republican national convention — I'll write three or four stories a week. But as a general rule, I don't write that often. I might write one or two stories a week, and sometimes I'll work on a story that'll take several weeks to do. But I can say with confidence that there's never been a week when I wrote 106 stories.

USA Today is a huge operation. Do you like working in a newsroom that big?

I do. I like working for a newspaper that has a lot of impact. When you write a story, it gets read across the country. I like that I write for a newspaper that's delivered every day to the driveway of my mother's home outside Wichita, Kansas.

My whole career, I've covered the White House and national politics, where hundreds of reporters cover the same stories I do. And at USA Today, I can cover that area in a way that's different from what everyone else is doing. I try to do stories that connect the dots in a way that other people haven't, or that challenge the conventional wisdom. And to do those stories requires time and resources. Many times, I do stories that involve polling,



and our polling editor knows more about that than I do. Or database manipulation — our database editor does that better than I can. Or presentation, so a story makes a big splash on the front page, which graphic artists are able to do. It's a collaboration that makes the whole greater than any one of us could do by ourselves. It takes a big paper to support that kind of journalism.

Is your job fun?

Yeah, it's great. I really love everything about it. I love going out to see events. I love interviewing people — man-on-the-street kinds of interviews. I love coming back and trying to write in a way that conveys to a reader everything I saw, that's engaging and accurate. And I like going to headquarters and seeing the paper put together at night: the people doing the layout, choosing the pictures. I really feel so fortunate to do something that I like so much. There's just not another thing I'd rather do.



Results from a survey of the 100 reporters on our Press Room panel:

35% hope to become an editor someday.

42% don't ever want to become an editor.

64% say that in most newsrooms, writing feature stories or sports gets less respect than writing "real" news stories.

17% want the publisher to get more involved in the newsroom.

68% want the publisher to stay *out* of the newsroom.

16% believe that most editors are just failed reporters.

77% say they can tolerate loud, ugly ads surrounding their stories because they know newspapers need to make money, but:

70% say they'd rather poke out their own eye with a stick than to write or sell advertising for a living.

62% say that copy editors get the least respect of all newsroom staffers.

68% say that reporters generally work the hardest at small daily papers.

- 24% said reporters work hardest at weeklies:
- 8% said reporters work hardest at big dailies.

39% say that reporters generally work harder than anyone else in their newsroom.

90% say that if they had it to do all over again, they'd still become newspaper reporters.

What it's called

Want to sound like a reporter? Talk the talk.

When you start writing for a publication, it might be a daily (printed every morning), a weekly (printed, say, every Wednesday) or a newsletter published once a month.

It might be a mainstream broadsheet (The New York Times), an alternative tabloid (The Village Voice) or some specialty publication (Fur & Feather Magazine).

If you're a reporter, your stories will be *spiked* or *killed* if they're unpublishable. If they're too long — if you've written a thumbsucker or a goat-choker — an editor may cut or trim a few grafs (paragraphs). If a sloppy editor ruins your story, you can moan that it's been butchered; if it runs way back on page 17, you can groan that it's been buried.

Here's a roundup of other, less grisly terms you'll find in the world of print. Later in this book, we'll learn the lingo used by radio, TV and online journalists. ▼

American news consumers relax at home by reading a broadsheet newspaper.



American news consumers relax at home by reading a tabloid newspaper.



Broadsheets are large-format papers, roughly 14 by 22 inches — though in recent years, publishers have gradually shrunk paper sizes to reduce printing costs. Tabloid pages are generally half the size of broadsheets.

THE PARTS OF A STORY

Not all publications use the same jargon, but there's agreement on most terms. Here are some common elements found in a typical story.

BYLINE

The reporter's name, often followed by credentials. Many papers require that stories be • a certain length or written by a staffer to warrant a byline.

Gives the location of a story that occurred outside the paper's usual coverage area.

LEAD .

(also spelled lede). The opening of a story. Here, this news lead condenses the key facts of the event into the first paragraph.

Someone's exact words, usually spoken to the reporter during an interview.

ATTRIBUTION

A phrase that tells readers ... the source of a quote OR the source of information used in the story.

Freeway closed as ornery oinker hogs traffic -----

A pig named Mama falls onto the freeway, causing hours of commuter chaos

By SUSAN PAYSENO

DATELINE PORTLAND — Westbound traffic on Interstate 84 was backed up for nearly five miles early Monday when "Mama," a 600-pound hog on the way to slaughter, fell from the back of a truck.

> For two frustrating hours, the sow refused to budge.

Fred Mickelson told police that he was taking six sows and a boar from his farm in Lyle, Wash., to a slaughterhouse in Carlton when Mama escaped.

.. "I heard the tailgate fall off, and I looked back and saw her standing in the road," Mickelson said with a sigh. "I thought: 'Oh, no. We've got some real trouble now."

Mama was "pretty lively and loud" when she hit the ground, Mickelson said, lumbering between cars and causing havoc on a foggy day.

There were no accidents,

After about an hour of chasing the pig with the help of



Highway workers use a loader to lift Mama, a 600-pound sow, onto a truck Monday on Interstate 84. The pig fell from the truck on the way to slaughter.

police, Mickelson began mulling over his options, which included having a veterinarian tranquilize the hog.

About 10 a.m., a crew of highway workers arrived and decided to use a front-end loader to pick up the sow and load her back into the truck.

"That pig was in no hurry to move," said Wally Benson, the highway crew chief. "I think she knew where she was being taken, and she was in no hurry to get there."

Even the police were sympa-

"That pig really honked off a lot of commuters."

- TRACY COLLINS. Oregon state police troop

thetic to the pig's plight.

"That pig really honked off a lot of commuters," said trooper Tracy Collins — a vegetarian. "But I was sad to see her go."

Sue Payseno covers traffic and transportation issues in Oregon and Washington. She can be reached at suepayseno@news.com.

HEADLINE

The big type, written by copy editors, that summarizes the story.

PHOTO

Photos are either shot by staff photographers or purchased from national wire services. Most newspaper photos run in black-and-white, since color printing is more expensive; online, most photos are in color.

PHOTO CREDIT

A line stating the photographer's name (often adding the paper he or she works for.)

LIFTOUT QUOTE

(also called a pullquote). A quotation from the story that's given special graphic emphasis.

TAGLINE

Contact information for the reporter, enabling readers to provide feedback.

THE PARTS OF A PAGE

Join stories together and you create a full newspaper page. And at most newspapers, no page is more important than Page One, which showcases the most compelling stories and images. Here's a look at the components you might find on a typical front page:



ECSTASY USE SURGES AMONG YOUNG PEOPLE

FINAL EDITION

Man freed

29 years on

Death Row







TEASER

(also called a promo or skybox). This is designed to grab readers' attention so they'll buy the paper and read this story in the sports section.

REFER

This alerts readers that there's another story on part of the newspaper.

the same topic in another

WIRE STORY

A story written by a reporter working for another publication or a national news service, then sent (by telegraph, in the old days) nationwide.

MUG SHOT

A close-up photo of someone's face. These usually run small — just an inch or two wide.

CENTERPIECE

(also called a lead story). Editors decided that this was the top story of the day - either because of newsworthiness or reader appeal — so it gets the best play and the biggest headline on Page One. Notice how this story isn't about a current event; it's a type of feature story called a follow-up.

INDEX

One of the last page elements that copy editors produce before sending the paper off to the press.

LOG0

A small, specially designed title (often with art) used for labeling special stories or series.

EDITION •

FLAG

This is the one

front-page element

that never changes:

set in special type.

the name of the paper,

Daily papers often print one edition for street sales, another for homedelivery to subscribers.

INFOGRAPHIC

These informational graphics display key facts from the story in a visual way. At big papers, they're created by artists; at smaller papers, they're produced by editors or reporters.

DECK

A subheadline, written by copy editors, that supplements information in the main headline.

TEXT

The actual story. When text is set into columns of type, it's measured in inches. This story runs for about seven inches before it jumps.

JUMP LINE

When a long story is continued on another page, editors run this line to tell readers where the story continues, or jumps.

CUTLINE

(also called a caption). Information about the photo is often collected by photographers but written by copy editors or reporters.



A report shows some signs of improvement, but also reveals teens' increasing us

reveals teens' increasing of powerful "club drugs"

When last month's tornado ripped through Mudflap, Ada Plum was driving home from prison - little suspecting that her worst fears were about to come true. Now, for the first time, she tells her astonishing story.

Teen drug use rising dangerously, panel warns



Hospital defends maternity ward staffing policy



72 48

NEWS WEB PAGES use many of these same terms but add a few of their own. For a closer look ▶ 159

Tools, talent and temperament

A career in journalism can be rewarding and fun, but it's not for everybody.

As a reporter for the New York Herald Tribune put it years ago: "The newspaper business is the only enterprise in the world where a man is supposed to become an expert on any conceivable subject between 1 o'clock in the afternoon and a 6 p.m. deadline."

That's the downside of journalism — but that's its appeal, too. Every day, you learn something new. You meet fascinating people. You get a front-row seat to history, and you never have to dress up, get a license, sell anything or even *know* anything. Just ask a lot of questions and the stories write themselves. Well almost.

What does it take to be a reporter? First, let's go shopping.

THE BASIC HARDWARE: TOOLS EVERY REPORTER NEEDS

In the old days, all you needed was a card stuck in your hatband that said *PRESS*, and *presto!* You were a reporter. Nowadays, the standards are higher and the technology is smarter. To be a modern journalist, you need:

NOTEBOOK

[22222222222222

Sure, it's the most low-tech tool in your tool-box, but it's also the most essential: cheap, portable, nothing to break, no batteries to fail. Just add a pencil and you're ready to interview anybody, anywhere.

Smart tip: Use spiral-bound pads. They give you better control when you flip pages while scribbling notes.

Best bet: Learn speedwriting or shorthand so you can quote fast talkers more accurately.

DIGITAL VOICE RECORDER

Why use a recorder? As we'll discuss later, you may want to to ensure you quote everyone accurately. You might want to protect yourself from charges that you misquoted somebody.

Or maybe you don't want to look too conspicuous while you're reporting a story.

Smart tip: Learn the laws in your state governing taping of conversations.

Best bet: Buy a digital

recorder with speechrecognition software and you can convert voices to text as you transfer files to your computer.



COMPUTER

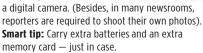
A fast, reliable computer—and fast, reliable computer skills—are essential. As a reporter, you'll be plugged in constantly to work the Web, send e-mail, store your notes and write your stories. (To file reports from the field, you'll need a portable laptop.)

Smart tip: Take a typing class. Build up speed and you'll be able to type as fast as you can think — which is *always* handy.

Best bet: If you want extra job security in any news-room, become adept at a variety of software, so you can do page layout, image processing, podcasts, Web design and video editing. (See below.)

CAMERA

At most publications, there aren't enough photographs because there aren't enough photographers. So if you want to make your stories more appealing, sharpen your skill with



Best bet: Make sure your camera shoots highresolution video, too, so you can post movies onto your publication's Web site.

TELEPHONE

Sure, this seems ridiculously obvious. But you might be surprised at the hours you'll spend working the phones once you start reporting full time. A telephone is still the most effective way to pester people for information — especially a cell phone, if you're working a beat that takes you out of the office.

Smart tip: A Bluetooth headset

Smart tip: A Bluetooth headset frees your hands so you can write or type while you talk.

Best bet: Shop for a cell phone that can take high-resolution photos — better yet, videos — so you can transmit images back to the newsroom that are good enough to print as well as post online.

AND
IF YOU
REALLY
WANT TO
IMPRESS
YOUR
BOSS...

"The people who can shoot video, write stories, do radio on the side, basically do it all — these are the journalists of the future," says John Schidlovsky, director of the Pew Fellowship in International Journalism. So why wait? Start training yourself *today* to be the multimedia reporter of tomorrow. That means becoming adept in both print and video.

Smart tip: Shooting video is easy; editing it is trickier, but just as essential.

Learn to narrate, overdub, edit and upload video projects singlehandedly. **Best bet:** Keep abreast of new advances in multimedia storytelling. If you can produce audio, video, animated graphics and text, you can get a job *anywhere*.

er of her of the control of the cont



"Journalists should be people in whom there is at least a flicker of hope."

Sen. Paul Simon

"The only qualities essential for real success in journalism are rat-like cunning, a plausible manner and a little literary ability."

Nicholas Tomalin, London Sunday Times writer

"As I look back over a misspent life, I find myself more and more convinced that I had more fun doing news reporting than in any other enterprise. It really is the life of kings."

H.L. Mencken, legendary journalist

"A good journalist is a rewarding sight. He must have a zest for events. He must have a dedication to facts and a scent of humbug. He must cultivate skepticism while avoiding cynicism. He must learn to cover causes for which he can have sympathy but must not display loyalty. He must be incorruptible. He must go where he is not wanted, and be resistant to those who are too welcoming. And for all of this, his hours will be long, his pay inadequate, and his standing in the community not particularly high.'

> **Thomas Griffith,** Time magazine editor

"Any idiot can pick up a pen and a notebook and call himself a journalist and many of them do."

Sean Scully, freelance journalist

"You go out and meet someone new every day, in a new situation, and they tell you something you've never known before, in a place you've never been. What keeps you alive is the daily surprise. It's a (expletive) joy."

Jimmy Breslin, columnist

GOT WHAT IT TAKES TO BE A REPORTER?

Right about now, you may be wondering: *What have I gotten myself into?* Stay calm. Self-doubt (bordering on panic) is common among beginning reporters.



To find out if you have the right stuff to be a journalist — the talent to turn facts into stories *and* the temperament to shove a microphone into some stranger's face — take this test and rate your reporter-osity. Check the boxes in the left-hand column which are most true for you, then total up your points to see how you scored.



CHECK THE BOX THAT'S MOST TRUE:	HOW TO SCORE YOUR ANSWER	SCORI
1. I enjoy reading. I consume a lot of books and magazines. ☐ YES ☐ NO	To be a serious writer, you first need to be a serious reader and a student of the craft. <i>Score 2 pts. if you said YES</i> .	
2. Writing is fun and rewarding. And I'm confident that people genuinely enjoy the stuff I write. YES NO	The best journalism is a form of creative writing. The most successful reporters enjoy expressing themselves and connecting with readers. <i>Score 3 pts. for YES.</i>	
3. I am lousy at spelling. My grammar and punctuation ain't so great, neither. YES NO	If you answered "yes," you need to clean up your act. Out in the real world, nobody wants to waste their time fixing the messes you make. <i>Score 2 pts. for</i> NO.	
4. I'm technologically skilled enough to shoot video, download files from the Web, post photos online, etc.	Every journalist is expected to be computer-savvy. And the more versatile you are, the more successfully you'll be able to adapt and evolve. <i>Score 1 pt. for YES</i> .	
5. I can organize my ideas and write quickly when I need to.	If writing is a slow, laborious chore for you, you might consider a career as a tortured poet instead. <i>Score 3 pts. for YES</i> .	
6. I'd make a good game-show contestant because I'm good at remembering facts and trivia.	Journalism isn't just about writing — it's about gathering and processing lots of information. Not everyone has the knack (or a good memory). Score 2 pts. for YES.	
7. I'm efficient and self-sufficient when it comes to doing tedious library or Internet research.	If you become a reporter, you'll be spending <i>years</i> of your life doing detective work, searching for files, records and obscure data. It helps if you're good at it. <i>Score 2 pts. for</i> YES.	

CHECK THE BOX THAT'S MOST TRUE:	TEMPER	AMENT	HOW TO SCORE YOUR ANSWER	SCORI
8. I'm generally more curious than most peo	ple I know.	•	rs have an insatiable curiosity and a wide is. Score 3 pts. for YES.	
9. In public situations, I'm pretty shy. I avoid questions in class, for instance. YES NO	d asking	fearless. If you'r	to be bold, aggressive — sometimes even e shy, you can work to overcome it, but the emfortable for you. <i>Score 2 pts. for</i> NO.	
10. I think it's unpatriotic to dispute or critic government officials. ☐ YES ☐ NO	ize	better to be skep	ct authority, but if you're a journalist, it's stical. Remember, politicians lie. It's their job. ch them at it. Score 1 pt. for <i>NO</i> .	
11. When I choose a career, I'll need a stable where my workday is routine and I make ☐ YES ☐ NO		long hours (ofte	d be a deal-breaker for you. Reporters work n at night and on weekends), and the pay's bigger newsrooms. <i>Score 3 pts. for</i> NO.	
12. If I really want something, I'm tenacious	until I get it.		nce and persistence, your reporting career ort-lived. <i>Score 3 pts. for</i> YES.	
13. When I'm under pressure, I'm able to sta focused without losing my temper.	ay calm and	juggling stories r	onstant battle against the clock. You're often right up until the last minute. You need quick nder pressure. <i>Score 1 pt. for YES</i> .	
14. Whenever people criticize what I say or annoys me. Who do these people think ☐ YES ☐ NO		happy, and being	means rewriting stories to make editors g polite when readers call you a moron. You'll ad a thick skin to survive. <i>Score 2 pts. for</i> NO.	
			YOUR	

SCORING YOURSELF

30 points: Congratulations! You were destined to be a journalist. (Or else you lied, which is a heinous thing for a reporter to do.) **25-30 points:** You're a solid contender for a journalism career. You've got the personality and ability a good reporter needs. **20-25 points:** Reporting is a good fit for you, mostly — but it may require you to change your attitude or improve some skills. **Less than 20 points:** Think this quiz is rigged? Well, there's a strong possibility you won't be happy working in a newsroom.

AND THE BEAT GOES ON AND ON AND ON...

Not every reporter is cut out to cover hard news. For some of you, covering cops, courts and car crashes may be a real *downer*.

Luckily, though, lots of reporting jobs allow you to write about the things you enjoy. At The San Francisco Chronicle for instance, you could cover the sex beat. Get a job in Orlando, and you can work the Disney World beat.

Here's a list of other unusual, intriguing beats created at newspapers throughout the United States:

papers throughout the
United States:
Shopping malls
Pets
Pro wrestling
Boating
Beer
Wine
Cars and automotive news
Auto racing
Computer games
The porn industry
Death and dying

Book clubs Weather Hunting and fishing Hiking and biking Gardening

Golf Children's books

Recreational vehicles Religion

The environment Rock music Classical music Technology

Children and families Senior issues

Traffic Travel The state fair

Culture, race and diversity Celebrities and gossip

Celebrities and gossip Military affairs Gaming

(covering local casinos)

Wal-Mart

(at a paper in Arkansas near Wal-Mart's headquarters)

Olympics

(at a paper in Colorado Springs, home of the U.S. Olympic Committee)



ADVICE ON REPORTING AND WRITING FROM VETERAN JOURNALISTS

Welcome to the Press Room, where we turn the tables on veteran journalists from around the country by asking THEM the questions.

WHAT'S THE BEST JOB IN THE NEWSROOM — YOUR DREAM JOB?

Travel writer: Get paid to see, feel, taste, smell and write about the world's most beautiful and interesting places? Sign me up.

Katy Muldoon, The Oregonian

The one I have now: converged reporter, covering a beat for print, TV and online. I get to do everything, except manage. Quite a deal.

Mark Fagan, Journal-World (Lawrence, Kan.)

Sports columnist. Are you kidding me? The guys make bank, put their opinion in the paper twice a week and lounge the rest of the time. Plus, they cover all the major sporting events. It doesn't get any easier than that.

Tripp Mickle, Tahoe World

I am fairly certain that my job — Metro columnist — is a better fit than OJ's glove. But it is, of course, a living hell of constant, Sisyphean deadlines, irate reader calls and column-idea panic. Be careful with your dreams.

Laura Berman, The Detroit News

Full-time outdoor writer. Not only would you get paid to play — fish, hike, hunt, ski, etc. — but there are plenty of opportunities to wade into hard news from public-policy angles and tons of great feature stories related to the tragedy and triumph of the human spirit. Maybe it shows my bias toward outdoor play, but I think you could do everything with this beat.

Kyle Henley,

The Gazette (Colorado Springs, Colo.)

International reporter for a massive and rich newspaper, able to pick and choose the best stories from all over the world.

Rachel Stassen-Berger, Pioneer Press (St. Paul)

Investigative reporter. I enjoy having the freedom to pursue a topic that requires extra effort and expertise. It's also rewarding to be the driving force in making change in people's lives.

Heather Ratcliffe, St. Louis Post-Dispatch

Editor, of course. I'd have fewer Federal Reserve and city council stories on 1A; I'd tell my reporters to get out and find quirky, compelling stories about how people *really* live.

John Reinan, *Star Tribune* (Minneapolis, Minn.)

Most will say feature writer. But I say it is the police/courts reporter. I'm fortunate to be doing what I love. You get breaking news, features, meetings/trials, investigative series, excitement and more — all rolled into one beat.

Kimberly Morava, *The Shawnee News-Star* (Shawnee, Okla.)

Special project reporters have the opportunity to dig deep into a story and reflect, outside the pressure of a daily deadline, which makes it the best job in the newsroom by far. Any job that takes you off the treadmill and offers you a chance to think has to be the greatest blessing the gods of journalism can bestow.

Deborah L. Shelton, St. Louis Post-Dispatch

WHAT'S THE WORST JOB IN THE NEWSROOM?

I'd hate working on the copy desk because those folks are stuck in the newsroom all day and never meet interesting people.

Heather Ratcliffe, St. Louis Post-Dispatch

I think an assistant city editor on a political or city hall beat would suck. In fact, I did it and it did suck. Too much pressure from the top and bottom, no time to reflect and generally bad writers who think they're the Second Coming.

Kim Severson, San Francisco Chronicle

The job I'd least like to have is crime reporter, which I've already done, thank you very much. It's an extremely important job, obviously. But those cops treat you like crap. You have to have a thick skin.

Deborah L. Shelton, *St. Louis Post-Dispatc*h

Writing obituaries. Get one name wrong (sometimes the family member or the funeral home screws up), and you'll hear about it for days.

Michael Becker, Journal-Advocate (Sterling, Colo.)

Overnight editor on the local desk. Horrible hours and numbing routine broken by the terror of huge stories breaking out without anyone at hand to help.

Jerry Schwartz, The Associated Press

Editor. It's all tasks, "goal-settings," meetings. You imitate but do not create. You give off heat and light ... but so does a trash fire.

Roy Wenzl, The Wichita Eagle

Covering courts for a big paper with neurotic editors. No fun getting pulled in a dozen different directions by morons who can't make up their minds.

Judd Slivka, The Arizona Republic

Because it's the most difficult job, I vote for city editor. Constant interruptions from reporters and other editors, the need to make quick decisions on coverage and the daily barrage of calls from unhappy or just weird readers make this the toughest task in any newsroom.

Leah Beth Ward, Yakima Herald-Republic

Covering the state legislature, because it tends to be the most scrutinized job with the least creative freedom, because editors love taking the trivia of government and forcing it down readers' throats.

Ron Sylvester, The Wichita Eagle

The guy who cleans around and under my desk. It really is a landfill of half-used notebooks, old documents and dust-gathering reference books. A mess.

Mark Fagan,

Journal-World (Lawrence, Kan.)

WHAT INSPIRED YOU TO BECOME A REPORTER?

My uncle used to tell me these amazing, compelling, engrossing stories around the campfire. I thought he was the coolest guy ever. Now I get paid to do that every day.

Kevin Pang, *Chicago Tribune*

I never planned on it. In college, I majored in history and even dropped a newswriting course because it was boring. But I still wrote for the college paper and loved seeing *my* written words in print. When I found I could combine the thrill of writing with the ability to ask anyone almost anything, anywhere, I was sold.

Leah Beth Ward, Yakima Herald-Republic

I was inspired by the Vietnam War. I believe the American public would have opposed that war from the outset if media had put out better information. That still guides me — giving people information to make decisions about their future.

Rick Bella, The Oregonian

I can't do math. I'm horrible, terrible, a disaster with numbers. Journalism seemed to be the only major that didn't require four years of math.

Judd Slivka, The Arizona Republic

As a young girl, I watched my grandmother read the morning and afternoon newspapers. I asked, why both? Her answer became my goal: "I want to see who tells the better story."

Connie Sexton, The Arizona Republic

Here was what was cool about it right away: I, a shy person, had a reason to ask anybody anything. And they would answer!

Jeff Mapes, The Oregonian

I decided to become a reporter when I was in the fourth grade. Perhaps it's because I loved writing and grew up on newspapers; my father bought the Chicago Sun-Times and Chicago Tribune daily. My career plans began to gel when I was in high school. I subscribed to several teen-oriented and women's publications. I never saw people who looked like me, a black woman, in these publications. They didn't speak to my issues and I decided to change that. I settled on newspapering because of Watergate. I just loved the governmentwatchdog role journalists play and decided I needed to be a part of that.

Toni Coleman, Pioneer Press (St. Paul, Minn.)

I'll never forget my reporter father, while covering a coal mine disaster, talking with women making tissue paper funeral flowers. Ever since I was a tagalong toddler, he's been inspiring me.

Bob Batz Jr., Pittsburgh Post-Gazette (His father, Bob Batz, is also a feature writer, at the Dayton Daily News)

I was selected to be editor of our Girl Scout Newspaper, a project for some career badge. I was 10, and I loved it. I was much better at that than I was selling cookies.

Jill Barrall, Hutchinson (Minn.) Leader

My dad, Jack Kennedy, is a high school journalism teacher and ever since I can remember, I wanted to be just like his student editors. They just seemed so cool to my grade school eyes – there was the gothic girl with the huge black hair and tons of eyeliner, the popular jock, the studious student body president, the freaks, the weirdos and everyone in between. They all flocked to my dad's class, and I did, too.

It must be in the blood: my grandfather was a journalism major, my dad a teacher, my sister and I working journalists. Choosing a different occupation never crossed my mind. And now, at 31, I still look to my dad for advice.

Lesley Kennedy,

Rocky Mountain News (Denver, Colo.)

WHO'S YOUR JOURNALISTIC HERO?

Edna Buchanan of the Miami Herald. She brought humanity to cop stories in an accessible way that inspired me to do the same. Following is my favorite lead of hers, about a man shot while in line at a McDonald's:

"Gary Robinson died hungry."

Erin Barnett, The Oregonian

Mike Royko. He was funny, fearless and looked out for the powerless. Through his writing, readers learned that the newspaper was on their side. I hope they still feel that way, but I wonder.

Ken Fuson, The Des Moines Register

Mike Royko. For humor, grace, outrage, intelligence and his simple, elegant and direct prose.

 $\textbf{Don Hamilton,} \ \textit{The Columbian}$

Thomas Jefferson, who said that if given a choice between government and no newspapers, and newspapers and no government, he would prefer the latter. His point was that an informed citizenry is more important to a vital democracy than the exact structure of its institutions.

Michael Becker, Journal-Advocate (Sterling, Colo.)

Seymour M. Hersh, who fearlessly roots out the worst, the hardest stories about the American experience and makes us face the reality. From Vietnam to Iraq, he has been a voice that refuses to be silent when all others are cowed.

Peter Sleeth, The Oregonian

David Broder, because in an era of talking-head gas-bag pundits, he remains the political writer that everyone looks to for balanced, insightful coverage.

Jim Camden, The Spokesman-Review (Spokane, Wash.)

Don't laugh. My hero is Carl Kolchak, the television character on the 1974-75 show "The Night Stalker."

Kolchak chased down the most wonderful and wild news stories about vampires, werewolves and mummies. I always wanted to do those stories, but unless the mayor sucks some councilman's blood during a city council meeting, or the president of the park district suddenly is seized by the mummy's curse, it ain't going to happen for me.

Here's the clincher: Not one of Carl Kolchak's news stories was ever published. His editor always tore them up at the end of the show and told Carl to go cover something real for a change.

Carl just kept doing what he did without fear or fail. That's the kind of news reporter I want to be when I grow up.

Kevin Harden, Valley Times (Beaverton, Ore.)



Answers to these exercises are on page 302.

WHICH STORY IS MORE NE	WSWORTHY?
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Choose the word or phrase that makes each story most newsworthy to local readers, and explain your reasoning.

- **1.** An earthquake struck ______ today, killing at least 50. a) Malaysia b) San Diego
- 2. The office of ____ __ was evacuated today after a clerk opened a letter believed to contain anthrax.
 - a) Oprah Winfrey b) the British ambassador to Egypt

3.	3. Police arrested 20 suspected terrorists in downtown Toronto today							
	a) after intercepting suspicious e-mail messages	b) after a three-hour gun battle						
4.	is being treated at a local hospital.							
	a) The governor's son b) An ebola victim							

- **5.** A local policeman died last weekend after _ a) his plane crashed in the Alaska wilderness. b) he tried to rescue a young boy from drowning.
- **6.** A drunk driver was killed after his car hit a tree _
- a) on New Year's Eve b) on the way to his 100th birthday party 7. Convicted double murderer Arthur Itis escaped from prison
- a) one year ago today b) last night
- _ takes effect at midnight tonight. a) A pay hike for state legislators b) A new local pooper-scooper law

WHERE SHOULD THESE STORIES RUN?

Not every story is right for every news outlet. Choose from A,B,C and D to show where you'd expect each of these stories to run. Remember, each story might fit in more than one of these news outlets:

- **A** = Trib.com (The daily Springfield Tribune online) **C** = The weekly Springfield Community Crier
- **B** = Springfield University's student radio station **D** = The Weekly World Enquirer (below)
- 1. Former Yankee legend and baseball Hall-of-Famer Bo Linball died last night in a Brooklyn nursing home at age 103.
- 2. Rhoda Rooter, a local botanist, stunned the state flower show last weekend by unveiling Sapphire Serenity, the world's first naturally hybridized blue rose.
- 3. A Springfield College professor resigned Tuesday after winning \$5 million in the state lottery.
- 4. A man claims that a prostitute he hired in a Springfield hotel turned out to be an alien who tried to suck his brain.
- 5. A new fad on Canadian college campuses: "pumping," where students stick bicycle pump nozzles up their sphincters to give themselves a rush of air.
- **6.** A typhoon struck Borneo this morning, killing more than 400 and leaving thousands homeless.
- **7.** The Springfield County commissioners approved permits for a new waste-disposal site yesterday.
- 8. A doctoral psychology student at Springfield College believes that tattoos lower your IQ.



Jealous husband locks his wife in laundromat washing machine!



YOUR BABYSITTER may actually be a FLESH-EATING ALIEN!

WHAT'S IT CALLED?

A sentence or paragraph that provides descriptive information about a photograph.

A phrase that identifies the source of a fact, opinion or quote in a story.

The area or subject that a reporter is responsible for covering.

Words in large type running above or beside a story to summarize its content.

The reporter's name, usually printed at the beginning of a story.

According to William Randolph Hearst, it's anything that makes a reader say "Gee whiz."

The first sentence or paragraph of a story.

A graphic treatment of a quotation taken from a story, often using big bold or italic type and a photo.

> Words appearing at the very beginning of a news story that identify the city where the story was filed.

> > To continue a story on another page.

> > > Want to try more reporting exercises online? Visit the **ONLINE LEARNING** CENTER at www. mhhe.com/ harrower2e