

**Advanced
PowerPoint**

**Lesson 1
Challenge Yourself Project 11
Revise a Presentation**



Directions: After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

Criteria	Student Checklist		Teacher Evaluation
	Completed	Not Completed	Comments
Revised adv-p1rev-10 presentation to include an additional city			
Included content for new city similar to that of previous five cities			
Formatted content for new slide			
Compressed pictures in handout to reduce handout's size			
Set target output for a print document			
Reviewed work as a slide show			
Double-checked your work			
With teacher's permission, printed entire handout			
Saved your presentation as adv-p1rev-[your first initial and last name]11			