

**Advanced
PowerPoint**

Lesson 2
Challenge Yourself Project 10
Apply Quick Styles to Handout



Directions: After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

Criteria	Student Checklist		Teacher Evaluation
	Completed	Not Completed	Comments
Adapted adv-p2rev-9 to use as a handout			
Used Quick Styles to format and modify the handout master			
Applied fill effects to handout master			
Applied outline effects to handout master			
Applied shape effects to handout master			
Included tips on how and when to use animation			
Double-checked your work			
With teacher's permission, printed presentation			
Saved your presentation as adv-p2rev-[your first initial and last name]10			