

Advanced Word Lesson 3 Challenge Yourself Project 10 Create a Booklet



Directions: After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

Criteria	Student Checklist		Teacher Evaluation
	Completed	Not Completed	Comments
Opened Driving.docx and forwarded to classmate			
Made three edits to classmate’s document			
Made at least one constructive comment to classmate’s document			
Saved changes and sent back to classmate.			
Set options to view edits.			
Show all comments in balloons in left margin.			
Saved document as Driving-[your first initial and last name]10			