Name _____ Period _____ Date_____

3 Independent Practice (page 351)

Add Comments to Handouts

Directions: After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

Criteria	Student Checklist		Teacher Evaluation
	Completed	**Not Completed**	**Comments**
Complete Project 2, Independent Practice 3 (p. 351) and review each slide of the presentation			
Add comments in the Speaker Notes pane, providing interesting facts or adding more information about the subject covered on each slide			
With your teacher's permission, print out your speaker notes, or publish your presentation as a Web page			
Use correct spelling, punctuation, and grammar			
Edit your speaker notes to make sure it is clear and free of any errors			

Glencoe Computer Concepts in Action