

# Chapter 4 Becoming a Culinary Professional

## Section 4.1 Employability Skills



### Note Taking

**Directions** As you read, write notes, facts, and main ideas in the Note Taking column. Write key words and short phrases in the Cues column. Then summarize the section in the Summary box.

| Cues  | Note Taking   |
|---|---|
| <ul style="list-style-type: none"> <li>• basic skills: ability to calculate, communicate, think, negotiate, and work in a team</li> <br/> <li>• work ethic: a personal commitment to doing your best as part of a team</li> <br/> <li>• leadership: the ability to motivate others to cooperate in doing a common task</li> </ul> | <p><b>SHARPEN YOUR BASIC SKILLS</b></p> <ul style="list-style-type: none"> <li>• You need a combination of skills in today’s workplace, including the foodservice industry</li> </ul><br><p><b>WORK ETHIC</b></p> <ul style="list-style-type: none"> <li>• Developing a good work ethic leads to success in your career</li> </ul><br><p><b>LEADERSHIP SKILLS</b></p> <ul style="list-style-type: none"> <li>• Employers expect leadership skills in their employees</li> </ul> |
| <p style="text-align: center;"><b>Summary</b></p> <p>Today’s workplace requires a variety of employable skills.</p>   |   |



# Chapter 4 Employability Skills

## Section 4.3 On the Job



### Note Taking

**Directions** As you read, write notes, facts, and main ideas in the Note Taking column. Write key words and short phrases in the Cues column. Then summarize the section in the Summary box.

| Cues   | Note Taking  |
|--|--|
| <ul style="list-style-type: none"> <li>• your employer also has rights and responsibilities</li> <br/><br/><br/><br/><br/><br/><br/> <li>• your pay is determined by factors such as your experience and difficulty of the work</li> </ul> | <p><b>RIGHTS AND RESPONSIBILITIES</b></p> <ul style="list-style-type: none"> <li>• When you accept a job, you enter into a relationship that carries both rights and responsibilities</li> </ul><br><br><br><br><br><br><br><p><b>WAGES AND BENEFITS</b></p> <ul style="list-style-type: none"> <li>• When you accept a job, you trade your skills and efforts for wages and benefits</li> </ul> |
| <p><b>Summary</b></p>  |  |
| <p>Both employers and employees have certain rights and responsibilities in the workplace.</p>   |  |