

## QBO UPDATE: SALES TAX OVERRIDE

Your QBO may show a new Sales Tax Override window when you override sales tax amount on invoices.

If you need to revise the amount of sales tax that automatically appears on an invoice in order to enter the amount of sales tax specified by your text and your QBO shows this new override window, simply enter the sales tax information specified by your text and select Confirm..

The image shows a screenshot of the QuickBooks Online (QBO) interface. On the left, an invoice is displayed with the following details:

- Invoice address:** Los Angeles, 0 w 28th st, Los Angeles, California 90001
- Terms:** Net 30
- Invoice date:** 01/31/2019
- Due date:** 03/02/2019
- Shipping date:** (blank)
- Tracking no.:** (blank)

The invoice table shows the following items:

#	PRODUCT/SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
1	Clock	What did you pay for?	1	20	20
2					

On the right, the 'Tax Categories and Totals' section is visible, showing a total sales tax amount of \$1.90. Below this, a 'Sales Tax Override' window is open, titled 'Before you override the amount, see if this helps'. The window contains the following text:

- > The sales tax amount is \$0 but it should be something else.
- > This sale tax amount should be \$0.
- > The sales tax amount is different than expected.

The window also includes a table for entering override information:

Rate	Amount	Reason	Confirm
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Confirm"/>

At the bottom right of the window is a 'Close' button.