Name _____ Period _____ Date_____

Access Lesson 2 — Challenge Yourself Project 11 Create a Sales Summary Report

Directions: After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

Criteria	Student Checklist Completed	Not Completed	Teacher Evaluation Comments
Opened the Warehouse database			
Created a report using the CustomerOrderDetail query			
Created a calculated field for the greatest amount ordered			
Created a calculated field for the least amount ordered			
Created a calculated field for the average amount ordered			
Calculated the requested information			
Double-checked your work			
Saved the database as a2rev-[your first initial and last name]11			